#### 05 Sept 2016

#### Dear Club Secretary,

I am writing to you to invite your club to;

1. be a Chess Scotland member club for the season 2016/17,
2. enter the Richardson/Spens inter-club team events (payment required with entry,

**deadline 07 October**

1. enter individual players for the Nancy Elder Cup (the MacIsaac Cup will take place as a FIDE rated rapidplay)
2. place your order for items such as the rules book, magazine and either printed or PDF grading list
3. to confirm/adjust your club information as shown on the Chess Scotland website
4. to take out insurance for club equipment

**deadline 1 December.**

Club membership entitles a CS member club to free grading of all of its internal club games to a maximum of 500 results (irrespective of whether or not individual players are members of Chess Scotland).

As with last year, the Richardson and Spens will be FIDE rated. Details will be send on from the Tournament Controller, Ian Brownlee

#### Fee Details & Order Form

|  |  |  |
| --- | --- | --- |
| Fees | Cost | Payment |
| Club Membership of Chess Scotland | £33.00 |  |
| Small Club Membership of Chess Scotland (8 or less Members) | £16.50 |  |
| Richardson Cup **Closing date for entries 07 Oct**.  (payment required with entry, please) - **FIDE rated** | £24.00 |  |
| Spens Cup **Closing date for entries 07 Oct.**  (payment required with entry, please) - **FIDE rated** | £24.00 |  |
| Nancy Elder Cup - £3 for individuals or £5 per club for up to three entries or multiples thereof | £3 or £5 |  |
| Chess Scotland Rules Book - (non-members £3.00) | £2.00 |  |
| Scottish Chess Magazine (£19.00 per year or £3.50 per issue) | £19.00 |  |
| Grading List (booklet, price includes P&P) | £4.95 |  |
| Grading List (PDF file) | £1.50 |  |
|  | Total |  |

**Cheques should be made payable to Chess Scotland and sent to me by 07 October, please.**

All clubs who take out membership of Chess Scotland are entitled to apply to play in the Richardson or Spens Cup. However if more than 16 teams apply to play in the Richardson, clubs will be selected based on performance in previous years’ tournaments. The match dates will be listed on the Chess Scotland website calendar. **These games will be FIDE rated for 2016/17.**

Could I please remind clubs that they can of course enter more than one team if they so wish. Also, it is worth mentioning that any clubs having difficulty in arranging a venue for Richardson and Spens matches could consider the option of approaching a larger club with a view to sharing premises.

The Nancy Elder Cup is open to players from member clubs and non-member clubs.

#### Club Information for Chess Scotland Website etc.

Chess Scotland displays information about Chess Clubs and Club Secretaries on the Chess Scotland Web Site. Amendments are made as they are notified to me but if there is anything you notice which should be adjusted, please let me know and I will make any necessary corrections. The Google map can be accessed from the Home Page, Browse the Site, Main Menu, Clubs. The url is http://goo.gl/eUQt6L

Our objective is to assist you to publicise your chess club and encourage new members to take part. If you have any suggestions/ideas in this connection, please let me know.

Best Regards

Karen Howie

Membership Secretary

**Richardson/Spens Entry Form**

Please supply the following information as appropriate.

|  |  |  |
| --- | --- | --- |
| **Address Details** | **Richardson Organiser** | **Spens Organiser** |
| Name |  |  |
| Address |  |  |
| City |  |  |
| Post Code |  |  |
| Telephone |  |  |
| E-mail |  |  |

**Nancy Elder Entry Form**

Please supply the following information as appropriate.

|  |  |  |
| --- | --- | --- |
| **Address Details** | **Nancy Elder entry** | **Nancy Elder entry** |
| Name |  |  |
| Address |  |  |
| City |  |  |
| Post Code |  |  |
| Telephone |  |  |
| E-mail |  |  |
| **Address Details** | **Nancy Elder entry** | **Nancy Elder entry** |
| Name |  |  |
| Address |  |  |
| City |  |  |
| Post Code |  |  |
| Telephone |  |  |
| E-mail |  |  |

**Club Insurance Scheme**

The Chess Scotland Club Insurance Scheme provides all risk cover from 1 January 2016 to 31 December 2016 at a cost of £2.90 for each £100 insured. There is a £125 excess, payable in event of any claim. Previously uninsured clubs may request additional months' cover before the annual period comes into effect. Please give the following information if you wish to take advantage of this scheme and send your cheque, payable to Chess Scotland, to the Membership Secretary.

**Chess Equipment to be covered:**

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Number | Value | Description |
| Boards & Sets |  |  |  |
| Clocks |  |  |  |
| Miscellaneous |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total Value A | |  |  |

**Trophies to be covered:**

|  |  |  |
| --- | --- | --- |
|  | Replacement Value | Description of Trophy and where stored |
| Trophy 1 |  |  |
| Trophy 2 |  |  |
| Trophy 3 |  |  |
| Trophy 4 |  |  |
| Trophy 5 |  |  |
| Total Value B |  | Add an extra sheet if you have more trophies. |

**Previous Losses**

Have you suffered loss or damage in the last 5 years? Yes/No

If yes, please give details

Payment enclosed ((total A + total B)/100 X 2.90) £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you require insurance for less than a full year, please contact the Membership Secretary.

**Declaration: The above details are correct to the best of my knowledge.**

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_